



REGULAR BOE MEETING
Meeting Minutes
TUESDAY, FEBRUARY 11, 2025 - 6:30 PM
Olean High School
410 W. Sullivan Street
Olean, NY 14760

Generated by Jackie Reed on Wednesday, February 13, 2025

MEMBERS PRESENT:

Kelly Keller, Mary Hirsch Schena, Ricky Bee, Elizabeth Burrows, Julio Fuentes (Via Zoom), Rene' Garrison, Kevin Stevens

MEMBERS ABSENT:

Daniel Farnham (Unexcused)
Lee Filbert (Unexcused)

OTHERS PRESENT:

Dr. Genelle Morris, Superintendent
Dr. Michael Irizarry, Assistant Superintendent of Academic Services
Jenny Bilotta, Business Administrator
Jackie Reed, District Clerk

GUESTS: Kellen Quigley, Mike Martel, Analisse Easton, Montana Yehl, Maureen DiCerbo, Anthony Fratercangelo, Lisa Fratercangelo, Sofia Fratercangelo, Courtney Bargo, Bethany McNabb, Jake McNabb, Bella Ayala, Brooke Stuckey, Karen Fox, Michelle Robinson, Marie Rakus, Gideon Tarr, Carmen Hasper, Rich DiMartino, Jen Mahar, Vernon Robinson

1. OPENING ITEMS

- A. Call to Order 6:30 pm by Kelly Keller, President
- B. Silent Prayer and Moment of Personal Reflection
 - BOE President recognized the recent loss of members of the Husky Family
- C. Pledge of Allegiance led by Rene Garrison
- D. Amend the Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to amend the agenda to include the following motions:

- Rural Schools Association Summer Conference
- Model UN overnight trip to Columbus Ohio 3/21-23/25
- Add an Executive Session for Item #4

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

E. Approve the agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

2. COMMUNICATIONS, COMMENDATIONS AND WELCOME

A. Communications - None

B. Commendations: The Cattaraugus County Youth Bureau named OHS Senior Sullivan Hoffman the featured Youth Citizenship Award recipient

C. Introduction of New Employees

- Dr. Irizarry invited Maureen DiCerbo to speak about granting Tenure to Bethany McNabb
- Ms. DiCerbo noted that Ms. McNabb builds relationships with students using kindness and compassion and provides quality instruction
- Congratulations to Mrs. McNabb on being granted tenure

3. PUBLIC COMMENT

A. Speakers - None

4. EXECUTIVE SESSION

A. Exit regular meeting at 6:38 to go into Executive Session - Item 4

Motion by Mary Hirsch-Schena, second by Ricky Bee

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

B. Exit executive session at 6:45 to reconvene to the Regular BOE meeting

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

5. DISCUSSION ITEMS

A. CABOCES Call for Nominations:

- The call for BOCES BOE Nominations was shared
- There are two seats available

B. Capital Project Update

- Jenny Bilotta shared an update on the Capital project
- This is the administrative phase, getting documents filed and planning with the appropriate agencies
- The resolution for this project will be shared at the March 4, 2025, Buildings & Grounds Committee meeting
- Community presentations will begin the week of March 31st at WW, EV, and OHS

C. 2025 Budget Update

Jenny Bilotta shared a portion of the budget development process

- Budget Development Factors include, but are not limited to: instruction, enrollment, SPED, staffing, state aid, and assumptions (Foundation Aid, Governor's Proposal, Rockefeller Institute Report)
- A staffing analysis has been conducted over the past year to determine
 - What are the areas of need
 - Where can we be more efficient
 - How to best meet the needs of students
 - Jenny will elaborate on the staffing analysis at March committee meetings
- Foundation Aid Note:
 - The state is replacing the 2000 census information with updated numbers, showing a 3.91% increase in poverty in the area
 - Data for Free and Reduced lunches is no longer being collected which also impacts how aid has been calculated
 - This updated information will impact our poverty rate and enable the state to calculate aid more accurately

6. BOARD REPORT

A. The Board of Education Retreat was held on January 28th

- All BOE members completed Mandatory Reporter Training
- E1B presented a policy review and planning presentation

B. OCSD hosted the Allegany/Cattaraugus School Board Association Legislative Breakfast on February 8th

- OCSD Board Members in attendance were: R. Bee, E. Burrows, R. Garrison, K. Keller, M. Hirsch-Schena
- Local Representatives Senator George Borello, Assemblyman Joe Sempolinski, and Senator Tom O'Meara attended and spoke on current topics, including electric bussing

C. The Board President read a statement acknowledging concerns being made to the BOE

7. SUPERINTENDENT'S REPORT

- A. Dr. Morris attended the ACSA Conference on January 30, and 31, 2025, as President, she helped coordinate this event designed for area superintendents to discuss regional topics
- B. Dr. Morris attended the Legislative Breakfast on February 8th, and spoke on Cell Phone Usage
- She thanked the Olean team including the students, Art and Music teachers and custodial and cafeteria staff for their contributions for making this a successful event showcasing the talents of OCSD,
 - as well as Jenny Bilotta presented at the breakfast on the Rockefeller Institute Report
- C. No Child Eats Alone
- No Child Eats Alone - National Initiative will be held at OIMS on Friday, February 14th
 - BOE members are invited to attend if they're able
- D. Olean Future Forum - Preparing the Next Generation for the Workplace and The World
- To be held 5-8 PM on Wed. March 19th OHS Cafeteria (register by March 12th)
 - This event is for all grades PK-12, students, parents, BOE members, business leaders, school staff, political representatives, and community members
 - Invitations and social media announcements are being made

8. STUDENT MEMBER REPORT

A. Student BOE Member Tatiana Warmly reported on recent and upcoming events she has/will participate in

- Winter Weekend assembly and dance - was well attended and enjoyed by all
- Valentine's Day Party at EV Elementary where she will volunteer with students
- No Child Eats Alone on February 14th - she will attend for two periods

9. COMMITTEE REPORTS

- A. Audit & Finance Committee 1-16-25
- B. Buildings & Grounds 2-4-25
- C. Health Committee 2-6-25
- D. Operations 2-10-25

10. CONSENT AGENDA

A. Approval of Consent Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

- The minutes from the Regular Meeting held January 14, 2025
- The minutes from the January 16, 2025, Audit & Finance meeting
- The minutes from the February 4, 2025, Operations Committee meeting
- The minutes from the February 6, 2025, Health Committee meeting
- The minutes from the February 10, 2025, Operations Committee meeting
- The January 2025 Warrant Report
- The January 2025 Treasurer's Report
- The January 2025 Budget Transfers
- The January 2025 Claims Auditor Report
- The SAC Quarterly Reports for OHS and OIMS be accepted
- The CPSE recommendations reviewed 2-5-25 be approved
- The CPSE to CSE recommendations reviewed on 2-5-2025 be approved
- The CSE recommendations reviewed 2-5-2025 be approved
- The Substitute List be approved

Motion by Rene' Garrison, second by Ricky Bee.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

11. NEW BUSINESS

A. Southtowns Associates Contract

Upon the recommendation of Genelle Morris, Superintendent, to approve the contract with Southtowns Children's SLP, PT & OT Associates, PLLC, to provide Physical Therapy Services from January 15, 2025 to June 30, 2025.

Motion by Ricky Bee, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

B. Unit Cost Methodology

Upon the recommendation of Dr. Genelle Morris, Superintendent, the Olean City School District approves the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2025-2026 fiscal year.

Motion by Kevin Stevens, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

C. Data Privacy Resolution 2024-25

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

"WHEREAS, the Board of Education of the Olean City School District through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs; WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Olean City School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and, BE IT FURTHER RESOLVED, the Olean City School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

Motion by Elizabeth Burrows, second by Mary Hirsch-Schena.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

D. Cooperative Purchasing Annual Resolution - 2025-26

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for various supplies, commodities, and/or services in the 2025-2026 fiscal year, and

WHEREAS, The Olean City School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119 0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Olean City School District Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Olean City School District Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Olean City School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Olean City School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion by Rene' Garrison, second by Ricky Bee.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

E. DECA Overnight Field Trip to Rochester on March 7th

Upon the recommendation of Dr. Genelle Morris, Superintendent, to approve the application for DECA student members to travel overnight to Rochester, New York on March 7, 2025 for 1 night.

Motion by Mary Hirsch-Schena, second by Kevin Stevens.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

F. Approve Affiliation Agreement - SUNY Empire

Upon the recommendation of Dr. Genelle Morris, Superintendent, to approve the Affiliation Agreement between the Olean City School District and SUNY Empire for the period of January 9, 2025, through January 1, 2029.

Motion by Elizabeth Burrows, second by Ricky Bee.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

G. Approve Tuition Reimbursement - DiMartino

Moved by Genelle Morris, Superintendent, to approve the reimbursement of tuition to Richard DiMartino, per the OASA contract, in the amount of \$4,296 for completion of administrative courses at St. Bonaventure University Fall 2024 Semester, for a total of 6 credit hours.

Motion by Mary Hirsch-Schena, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

H. Approval of Transportation Agreement - Muccio

Moved by Genelle Morris, Superintendent, to approve the transportation agreement with Joseph Muccio Transportation for the period of January 14, 2025 through June 27, 2025 to transport a McKinney Vento Student.

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

I. Resolution to Authorizing the Board of Registration

A RESOLUTION, DATED FEBRUARY 11, 2025, AUTHORIZING THE BOARD OF REGISTRATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") TO BE APPOINTED IN ORDER TO FACILITATE THE PERSONAL REGISTRATION OF ELIGIBLE DISTRICT VOTERS.

WHEREAS, personal registration of voters in city school districts of cities with less than one hundred twenty-five thousand inhabitants is required pursuant to Section 2606 of the New York State Education Law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education (the "Board") of The City School District of the City of Olean, Cattaraugus County, New York (the "District") as follows:

Section 1. The Board hereby appoints Patricia Liberati and Irene Malick as members (the "Members") of the Board of Registration for the District and hereby specifically authorizes and directs the Members to provide a means and opportunity for qualified District residents to register to vote in connection with the Annual Meeting and Vote to be held on May 20, 2025, pursuant to applicable law.

Section 2. The Board of Registration for the District shall attend at the District's Board of Education Conference Room, located at 410 West Sullivan Street, Olean, New York 14760, to prepare the voter register for the District, pursuant to applicable law.

Section 3. The Members shall serve as the District's Board of Registration until February 15, 2026, or such time as the Board acts to change the membership of the Board of Registration, and shall continue to act as the Board of Registration for District votes that take place prior to such date or until such time as the Board directs otherwise.

Section 4. This resolution shall take effect immediately.

Motion by Ricky Bee, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

J. Resolution Authorizing the Board of Registration to Facilitate the Personal Registration of Eligible District Voters

A RESOLUTION, DATED FEBRUARY 11, 2025, AUTHORIZING THE BOARD OF REGISTRATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") TO MEET IN ORDER TO FACILITATE THE PERSONAL REGISTRATION OF ELIGIBLE DISTRICT VOTERS.

WHEREAS, personal registration of voters in city school districts of cities with less than one hundred twenty-five thousand inhabitants is required pursuant to Section 2606 of the New York State Education Law; and

WHEREAS, The City School District of the City of Olean, Cattaraugus County, New York (the "District") will hold its annual meeting and vote on May 20, 2025, at which eligible voters of the District may vote on the District's planned Annual Meeting and Vote; and

WHEREAS, the Board now wishes to set the date on which the District's Board of Registration shall meet to prepare the register of voters in connection with the Annual Meeting and Vote;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby sets the registration date for the Annual Meeting and Vote as April 2, 2025, between the hours of 1:00 p.m. and 5:00 p.m. prevailing time, in the District's Board of Education Conference Room, located at 410 West Sullivan Street, Olean, New York 14760.

Section 2. The Board further authorizes and directs the District Clerk to publish the notices required by Section 2606 of the New York State Education Law in connection with such voter registration, in substantially the forms attached hereto as Exhibit A and Exhibit B, with such minor variations as may be approved by District officials, working in tandem with the District's legal counsel to effect the wishes of the Board.

Section 3. This resolution shall take effect immediately.

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

K. Approve RSA Conference

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that members of the Board of Education be approved to attend the Rural Schools Association of New York State 2025 Summer conference in Lack Placid, NY, from July 13 to 15, 2025.

Motion by Rene' Garrison, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

L. Approve the Model UN Overnight Field Trip

- 2023-24 Student BOE member Heartley Phipps is a student at OSU and will Secretariat for the event

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the overnight field trip application for Model UN at Ohio State University from March 21 to 23, 2025.

Motion by Rene' Garrison, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

12. PERSONNEL

A. Personnel Action Consent Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Consent Agenda.

Motion by Ricky Bee, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

13. INFORMATIONAL ITEMS

2/13/25 Audit & Finance 4:00 BOE Conf. Room

3/4/2025 Buildings & Grounds 4:30 BOE Conf. Room

3/10/25 Operations 4:30 BOE Conf. Room

3/13/25 Audit & Finance 4:00 BOE Conf. Room

3/18/25 BOE Meeting 6:30 BOE Conf. Room

14. EXECUTIVE SESSION

A. Upon the recommendation of Dr. Genelle Morris, Superintendent, to exit the Regular BOE meeting at 7:45 pm to move to Executive Session - Item #6

Motion by Mary Hirsch-Schena, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

B. Adjourn from executive session at 9:27 p.m. and reconvene to regular meeting.

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

15. ADJOURNMENT

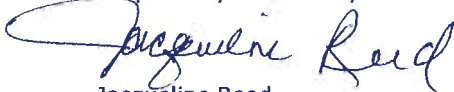
A. Adjourn from Regular Meeting at 9:27 pm

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Ricky Bee, Elizabeth Burrows, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens

Respectfully Submitted,



Jacqueline Reed
District Clerk

